



John Willmott School

Headteacher: Mrs T Peters

September 2017

Dear Parents/Carers

We are delighted with the start Year 7 students have made and in order to ensure effective communication between school and home, we would like to invite you to a short meeting on Thursday 12 October 2017.

We are offering a five minute appointment from 4.00pm – 6.30pm where you will have the opportunity to speak to your child’s Form Tutor about how he/she has settled in.

Form Tutors are unable to discuss individual subject matters but there will be a full Parents’ Evening on Thursday 26 April 2018 where subject staff will be available. Progress checks will also be sent home in November, January and March to enable you to monitor your child’s progress.

Please return the reply slip below to your child’s Form Tutor by Friday 29 September and an appointment time will be recorded in your child’s Planner.

Yours sincerely

Mr J Hunter
Achievement Coordinator Year 7



REPLY SLIP Year 7 Meet the Form Tutor Evening – Thursday 12 October 2017

Student Name: _____ Form: _____

I/we would like an appointment with the Form Tutor	4.00pm – 5.30pm	<input type="checkbox"/>
<i>(Please tick for the most appropriate time slot)</i>	5.30pm – 6.30pm	<input type="checkbox"/>
I/we do not wish to have an appointment with the Form Tutor		<input type="checkbox"/>

Signed: _____ Date: _____

Parent/Carer

Please return to Form Tutor by Friday 29 September 2017

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