

January 2018

Dear Parents/Carers

I would like to invite you to a **Parents' Consultation Evening** for Year 11 pupils on **Thursday 18 January 2018 from 4.00pm to 6.30pm in the Main Hall.**

Your daughter/son will be able to make appointments for you prior to the evening to see members of staff. Appointments will be for five minutes to allow as many parents as possible to be accommodated. It will not be possible for staff to see parents without an appointment.

Please complete the reply slip below and return to your child's Form Tutor by Monday 15 January. Your child should make appointments using the Appointment Slip attached.

We would also like to take this opportunity to invite you to the Sixth Form Open Evening on Wednesday 24 January from 6.00pm – 8.30pm where you can see our Sixth Form facilities and the courses on offer for September 2018.

I look forward to seeing you on Thursday 18 January; please do not hesitate to contact me if you have any queries.

Yours sincerely

Mr A Grice
Achievement Co-ordinator Year 11

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REPLY SLIP **To be returned to the Form Tutor by Monday 15 January 2018**

STUDENT NAME: _____ **FORM:** _____

I / we will* / *will not be able to attend the Year 11 Parents' Consultation on Thursday 18 January 2018.
**Please delete as appropriate*

SIGNED: _____ **DATE:** _____
Parents/Carers

JOHN WILLMOTT SCHOOL

APPOINTMENT SLIP – YEAR 11 PARENTS’ CONSULTATION EVENING

THURSDAY 18 January 2018

Student Name: _____ Form: _____

I/we would like to see the teachers of the following subjects: Starting from 4.00 pm / 4.30 pm / 5.00 pm *(Please delete as applicable)*

Subject Teacher	Subject	Time of appointment to be completed by Subject Teacher
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
Pupils to take this form to Subject Teachers for a time to be allocated		