



May 2018

Dear Parents/Carers

I would like to invite you to a **Parents' Consultation Evening** for Year 9 students on **Thursday 7 June 2018 from 4.00 pm to 6.30 pm in the Main Hall.**

Your daughter/son will be able to make appointments for you prior to the evening to see members of staff. Appointments will be for five minutes to allow as many parents as possible to be accommodated. It will not be possible for staff to see parents without an appointment. Your child should make appointments using the appointment slip attached.

Please note parking will be at Fairfax School car park for the evening.

Please complete the reply slip below and return to your child's Form Tutor by Monday 4 June.

I look forward to seeing you on Thursday 7 June; please do not hesitate to contact me if you have any queries.

Yours sincerely

Miss K Holland
Head of Year 9



REPLY SLIP **To be returned to the Form Tutor by Monday 4 June 2018**

STUDENT NAME: _____ **FORM:** _____

I / we will* / *will not be able to attend the Year 9 Parents' Consultation on Thursday 7 June 2018.
**Please delete as appropriate*

SIGNED: _____ **DATE:** _____
Parent/Carer



JOHN WILLMOTT SCHOOL

APPOINTMENT SLIP – YEAR 9 PARENTS’ CONSULTATION EVENING

THURSDAY 7 JUNE 2018

Student Name: _____ **Form:** _____

I/we would like to see the teachers of the following subjects: Starting from 4.00 pm / 4.30 pm / 5.00 pm (Please delete as applicable)

Subject Teacher	Subject	Time of appointment to be completed by Subject Teacher
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
Pupils to take this form to Subject Teachers for a time to be allocated		