



**John Willmott School**

Headteacher: Mrs T Peters

April 2018

Dear Parents / Carers

I would like to invite you to a **Parents' Consultation Evening** for **Year 7** students on **Thursday 26 April 2018 from 4.00 pm to 6.30 pm** in the **Main Hall**.

Your daughter / son will be able to make appointments for you prior to the evening to see members of staff. Each appointment will be for five minutes to allow as many parents as possible to be accommodated. As I am sure you appreciate, to maximize progress it is important that you attend. It will not be possible for staff to see parents without an appointment.

Please note parking will be at Fairfax School car park for the evening.

Please complete the reply slip below and return to your child's Form Tutor by Friday 20 April. Your child should make appointments using the Appointment Slip attached. Please fill in the list of teachers you would like to see.

I look forward to seeing you on Thursday 26 April. Please do not hesitate to contact me if you have any queries.

Yours sincerely

Mr J Hunter  
Head of Year 7

✂.....

**REPLY SLIP – To be returned to the Form Tutor by Friday 20 April 2018**

**STUDENT NAME:** ..... **FORM:** .....

**I / we\* will\* / will not\* be attending the Year 7 Parents' Consultation Evening on Thursday 27 April 2017**

*\*Please delete as appropriate*

**SIGNED:** ..... **DATE:** .....

*Parent/Carer*

