

January 2019

Dear Parents/Carers

I would like to invite you to a **Parents' Consultation Evening** for Year 11 pupils on **Thursday 17 January 2019 from 4.00pm to 6.30pm in the Main Hall.**

Your daughter/son will be able to make appointments for you prior to the evening to see members of staff. Appointments will be for five minutes to allow as many parents as possible to be accommodated. It will not be possible for staff to see parents without an appointment.

Please complete the reply slip below and return to your child's Form Tutor by Monday 14 January. Your child should make appointments using the Appointment Slip attached.

I look forward to seeing you on Thursday 17 January; please do not hesitate to contact me if you have any queries.

Please note, parking for the evening will be at Fairfax School.

Yours sincerely

Mr A Nimmo  
Head of Year 11



**REPLY SLIP**

**To be returned to the Form Tutor by Monday 14 January 2019**

**STUDENT NAME:** \_\_\_\_\_ **FORM:** \_\_\_\_\_

**I / we will\* / \*will not be able to attend the Year 11 Parents' Consultation on Thursday 17 January 2019.**  
*\*Please delete as appropriate*

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

*Parents/Carers*

**JOHN WILLMOTT SCHOOL**

**APPOINTMENT SLIP – YEAR 11 PARENTS’ CONSULTATION EVENING**

**THURSDAY 17 January 2019**

**Student Name:** \_\_\_\_\_ **Form:** \_\_\_\_\_

**I/we would like to see the teachers of the following subjects: Starting from 4.00 pm / 4.30 pm / 5.00 pm** *(Please delete as applicable)*

<b>Subject Teacher</b>	<b>Subject</b>	<b>Time of appointment to be completed by Subject Teacher</b>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		

**Pupils to take this form to Subject Teachers for a time to be allocated**