

12 December 2016

Dear Parents/Carer

I would like to invite you to a **Parents' Consultation Evening** for **Year 8** pupils on **Thursday 12 January 2017 from 4.00 pm to 6.30 pm in the Main Hall.**

Your daughter/son will be able to make appointments for you prior to the evening to see members of staff. Appointments will be for five minutes to allow as many parents as possible to be accommodated. It will not be possible for staff to see parents without an appointment.

Please complete the reply slip below and return to your child's Form Tutor by Friday 6 January. Your child should make appointments using the Appointment Slip attached.

Year 8 pupils make choices of subjects to study at GCSE from when the pupils reach Year 9. With this in mind, attendance at this event is very important as you will be able to ask subject teachers about the progress your son/daughter is making. Please see below important dates:

**Important Dates for Yr 8 pupils**

- **10/01/17 Interim Progress Reports given to Yr 8 pupils**
- **12/01/17 Yr 8 Subject Parents' Evening**
- **02/02/17 Yr 8 GCSE options Open Evening**
- **07/04/17 Full written report to parents**

I look forward to seeing you on Thursday 12 January; please do not hesitate to contact me if you have any queries.

Yours sincerely

Mrs S Bowen  
Achievement Co-ordinator Year 8

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**REPLY SLIP      To be returned to the Form Tutor by Friday 8 January 2016**

**STUDENT NAME:** \_\_\_\_\_ **FORM:** \_\_\_\_\_

**I / we will\* / \*will not be able to attend the Year 8 Parents' Consultation on Thursday 12 January 2017.**  
*\*Please delete as appropriate*

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
*Parent/Carer*

**JOHN WILLMOTT SCHOOL**

**APPOINTMENT SLIP – YEAR 8 PARENTS’ CONSULTATION EVENING**

**THURSDAY 12 JANUARY 2017**

**Student Name:** \_\_\_\_\_ **Form:** \_\_\_\_\_

**I/we would like to see the teachers of the following subjects: Starting from 4.00 pm / 4.30 pm / 5.00 pm** *(Please delete as applicable)*

<b>Subject Teacher</b>	<b>Subject</b>	<b>Time of appointment to be completed by Subject Teacher</b>
<b>1.</b>		
<b>2.</b>		
<b>3.</b>		
<b>4.</b>		
<b>5.</b>		
<b>6.</b>		
<b>7.</b>		
<b>8.</b>		
<b>9.</b>		

**Pupils to take this form to Subject Teachers for a time to be allocated**